

Schedule B

George F. Baker Jr. House

Synod of Bishops, 75 East 93rd Street, New York, New York 10128
(212) 534-1601 ext 11

Date of Function: _____

PLEASE READ THIS AGREEMENT IN FULL BEFORE SIGNING.

HOUSE RULES

The client's rental fee payment provides for a period of use of the Premises in accordance with the type of rental. This generally allows for a set-up period, the function itself and an hour for the caterer, florist, musicians, etc. to clean up after the client has left. If additional time is required, the client is welcome to purchase up to two hours prior to the event.

The building will not be available until the agreed-upon time.

The Premises may not be used for any purposes inconsistent with the moral and ethical standards of the Russian Orthodox Church Outside of Russia. Music performed or played at the function may only be of a genre acceptable to the Lessor (at the discretion of the Director of Rentals).

Sunday functions may not begin before 3:00 p.m. Saturday functions must end no later than 4:00 p.m. Functions may under no circumstances conflict or coincide with services held at the Cathedral or the Chapel. Caterers and deliveries may not disrupt services in the Cathedral or the Chapel.

Please Note: Dancing is not permitted on the Premises. Animals are not permitted on the premises under any circumstances.

Failure to leave at the agreed-upon time will result in the retention of some or all of the security deposit (at the discretion of the Director of Rentals).

No decorations or displays may be used that damage, or are likely to damage the fabric of the house, or be offensive (at the discretion of the Director of Rentals). Any extensive decorating should be discussed with the director of rentals. No rice, rose petals, birdseed or confetti of any kind may be thrown on the Premises.

Only candles enclosed in glass (i.e. hurricanes or votives) are allowed. Candelabra may be used, but must be extinguished immediately following the ceremony. Uncovered tapered candles are never allowed.

Paintings, icons and other items in the Hall may be removed with the approval and under the supervision of the Director of Rentals.

Liquor must be removed on the morning of the first business day after the event. The Lessee retains the right to request the removal of any guest whose behavior may be deemed offensive. The George F. Baker, Jr. House and the Synod of Bishops accepts no responsibility for items left after the function.

Agreed and accepted: _____

Date: _____